

Flaming Sword Christian Academy

Teacher Application

“Unlocking your child’s full potential, when education alone is not enough”

Your interest in Flaming Sword Christian Academy is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which you may qualify, we will notify and ask you to come for a personal interview. We will also contact your references.

We realize that the key to a successful Christian School is its staff. We are seeking applicants who are professionally qualified, who really love children and who are Christian role models.

Doctrinal Statement

The Tenets of Faith taught at **FSCA** are consistent with good evangelical theology and are important points of unity with believers of other eras and cultures.

A. APPLICANT’S NAME AND ADDRESS

Full Name: _____

Application Date: ___/___/___ Date Available: ___/___/___

Present Address: _____

Phone: Days (____) _____ Evenings (____) _____

Cell Phone: (____) _____ Email: _____

Best time to call you? _____ Social Security No.: ____ - ____ - ____

How long have you lived at the above address? _____

PERSONAL REFERENCES

Give two personal references. (Do not list family members)

Name/Complete Address	Phone	Position
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1. _____

2. _____

Give two professional references. List your current or most recent supervisor first.

Name/Complete Address	Phone	Position	School
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1. _____

2. _____

Moral Turpitude

(IF YOU ANSWER "YES" TO ANY OF THE QUESTIONS IN THIS SECTION, PLEASE ATTACH A SEPARATE SHEET INDICATING THE NATURE OF THE SUIT, OFFENSE, DATE, COURT, AND DISPOSITION OR OTHER APPROPRIATE EXPLANATION.)

Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer or if you offered a resignation, your previous employer?

Yes: _____ No: _____

Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position?

Yes: _____ No: _____

Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of sexual harassment or contact with another person, of mishandling of funds, or of criminal conduct?

Yes: _____ No: _____

Have you ever been charged in civil or criminal proceedings with improprieties regarding children?

Yes: _____ No: _____

Have you ever been convicted of any offense involving dishonesty, breach of trust, stealing, any type of moral impropriety, or any type of felony?

Yes: _____ No: _____

Have you ever entered a court plea of guilty, a court plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any criminal offense other than a minor traffic offense?

Yes: _____ No: _____

CURRENT ISSUES

Please share your personal convictions toward:

Illicit drug usage:

Sexual orientation:

Your religious affiliation: (Please check one. By law, Christian schools are allowed to ask this question.)

Protestant Judaism Catholicism Islam Agnostic Atheist

Other (please explain) _____

B. POSITION DESIRED

Please indicate 1st, 2nd, and 3rd choice in the parentheses. Then to the right, please indicate the grades or subjects in order of preference.

- () Kindergarten _____
- () Elementary _____
- () Junior High _____
- () High School _____

Full time: _____ Part time: _____ Substitute: _____

How did you learn about the position for which you are applying?

C. PROFESSIONAL QUALIFICATIONS

- Please attach photocopies of all your postsecondary transcripts.

Formal Training

What degree or degrees do you hold?

Degree:	Date Received:	Issuing Institution:

Your Major(s): _____

Your Minor(s): _____

Teaching Experience

Sequentially list your teaching experience with most recent first:

School's Name:	Grades or Subjects:	Dates:

Teaching Credentials (not required, but if you have one)

Do you have a teaching certificate? _____ If yes, with whom? _____

What level? _____ Remains valid for _____ years.

***Please attach photocopies of any certificates held.**

Special abilities

Please list activities or sports which you would be capable of and willing to direct, sponsor, advise, or coach. (Indicate grade or ability levels)

D. EMPLOYMENT HISTORY

******Please submit an up-to-date resume' along with this application******

E. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Flaming Sword Christian Academy (FSCA) does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, age, or disability.

Last revised May 1, 2015

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize **FSCA** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the job.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to personally view any references given to the school.

Since I will be working with children, I understand **FSCA** will conduct a criminal background check through the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing any information necessary for such an investigation, and specifically authorize the school to conduct such a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that employment has neither been offered nor accepted.

I understand that this application is for the School Year _____ and that should I become employed at **FSCA**, such employment is terminable at the will of either myself or the school.

I understand that I have an ongoing obligation to keep information in this application current, and that I must notify the school of any *material* changes throughout the school year.

I have read the job description of the position for which I am applying and understand that I must maintain the standards described therein. You have read the job description and essential functions for this position. Is there any reason-physical, mental, or emotional- why you might be unable to perform the duties and responsibilities of the position for which you are applying?

Yes: _____ No: _____ (If yes, please explain)

I agree that while I am a teacher at **FSCA**, I will not teach, directly or indirectly, any belief or doctrine inconsistent with **FSCA**, even though I may disagree or have not yet formed opinions or convictions for any items contained in the Tenets of Faith.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant/Date